



PLEASE NOTE
Inner sleeves are packed with the opening across the top of the sleeve. We advise orientating your artwork to match the 'FRONT' and 'BACK' text on the template

KEY
—— Trim Line
----- Fold Line
3mm Safety Area - Important text and logos should not be in this area.
3mm Required Bleed Area - Background should extend to this line.

Please click [here](#) for useful information on the best way to set up and supply your artwork.
For any further questions please email our design team [here](#).

AVAILABLE PAPER STOCKS *
200gsm Gloss Art Paper > Standard
190gsm Offset Uncoated Paper

PAPER FINISHES AVAILABLE
Gloss Machine Varnish > Standard
Matt Machine Varnish
Reverse Board (Uncoated)
Gloss Lamination
Matt Lamination

Please ask your account manager if you would like to change the stock and/or finish, prices will vary.
* Please note, not all card stocks are available on all templates. Please check with your sales contact.